Public selection for admission to the
Two-Year Master’s Degree in
Human-Computer Interaction

Academic Year 2017/18
(English translation)

The only binding version is the Italian one.

Deadlines:

a) March 16, 2017 at 12.00 (GMT+1) for EU students or non-EU students living in Italy and for non-EU students living abroad

b) July 13, 2017 at 12.00 (GMT+1) for Italian and EU-citizens or those treated as such (places not allocated in the first selection procedure – if any)

Application Online: http://www1.unitn.it/Apply/en/Web/Home/master
**Art. 1 Public Selection**

1. The University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master’s Degree Programme in Human-Computer Interaction for the Academic Year 2017/2018. Entry is restricted to 30 places; this figure includes **20 places** reserved for non-EU nationals not included under article 26 of Law No. 189 of 2002. Any reserved places remaining will be made available for Italian and EU-citizens or those treated as such, following their position in the ranking list.

2. The official language of the course is English.

**Art. 2 Admission Requirements**

1. Applications are accepted to the selection process from:
   a) citizens of non-EU countries as identified under article 26 of Act No. 189/2002
   b) Italian citizens, citizens of the EU and those treated as such
   who satisfy the following requirements:
   
   i) a bachelor’s or higher degree awarded in Italy or other qualification recognised as equivalent¹ awarded abroad. Undergraduate candidates are also accepted providing that they obtain their bachelor’s degree
   - before 31 July 2017 (for non-EU citizens living abroad)
   - before 31 October 2017 (for Italian and EU-citizens or those treated as such)
   ii) good knowledge of the English language, at least B2 level of the Common European Framework of Reference for Languages attested as follows:
      - including a certification of knowledge of the English language emitted by an assessment institution accepted at an international level;
      - including a certification attesting the completion of an university exam of English language knowledge at B2 level²;
      - including a certification emitted by the University that issues the bachelor’s or master’s degree attesting that the course has been entirely held in English;
      - including a self-declaration where is attested that the candidate speaks English as mother tongue
      - including a self-declaration where is attested that the candidate is citizen of a Country where English is official language.

**Art. 3 Application procedures and submission dates**

1. Candidates seeking admission to the selection process must complete the online application form at [http://www.unitn.it/en/apply/master](http://www.unitn.it/en/apply/master) according to the following procedures.

2. Submission of applications is divided into two sessions, according to the following deadlines:
   a. **between 22 December 2016 and 16 March 2017 at 12.00 (GMT+1)** for non-EU citizens living abroad and for Italian and EU-citizens or those treated as such;
   b. **between 02 May 2017 and 13 July 2017 at 12.00 (GMT+1)** for Italian and EU-citizens or those treated as such (places not allocated in the first selection procedure – if any).

¹ Italian students or students enrolled in an Italian University may submit a self-declaration according to DPR 445/2000
3. Technical problems in filling out the online application must be immediately communicated by email to mhci@unitn.it. Applications submitted after the application deadline and/or in different ways will not be accepted.

4. To complete the online application correctly, candidates must upload the following documents:
   a. a copy of passport (only pages relating to personal information) or identity card (only for EU citizens);
   b. copy of bachelor’s degree certificate or registration certificate attesting the expected graduation date;
   c. official translation of documents sub a. or b. if this document is not in Italian or English;
   d. transcript including a list of all courses, exams and marks awarded (attach an official translation if this document is not in Italian or English). The transcript must include: the list of exams for the qualification to be awarded, the weighted average mark and the minimum to maximum range of marks;
   e. a curriculum vitae in English following the ‘European’ model (see http://europass.cedefop.europa.eu/);
   f. English Language qualification;
   g. statement of purpose - brief personal statement in English in which the candidate supports her/his application;
   h. reference letter(s) – if any.

5. Candidates are required to pay an application fee of €15.00, using one of the methods requested during the online application process, within the given deadline for applications (23 March 2017 / 13 July 2017). Failing to pay the application fee the given deadline will automatically lead to the exclusion of the applicant.

Art. 4 Selection and ranking of candidates

1. The admissions committee is nominated by the Rector of the University of Trento and is made up of minimum three members chosen among members of the Department of Psychology and Cognitive Science and the Department of Information Engineering and Computer Science. The committee may choose to meet via video conference.

2. The admission Committee will evaluate whether candidates fulfil the entry requirements set out in the regulations governing the Master’s Degree course in Human-Computer Interaction and listed in article 2 of this document.

3. The evaluation is carried out by allocating points in accordance with the following criteria:
   a) Curriculum Vitae et Studiorum and reference letters (max 50 points)
   b) Evaluation of specific abilities certified by the completion of exams in psychological / IT fields (max 30 points)
   c) Statement of purpose (max 20 points)

Applicants might be invited to interview (in person or via Skype), only if the Selection Committee requires to collect further information on applicants’ academic skills and personal competencies.

4. Candidates awarded a score of **50/100** or more will be considered suitable.
5. In the event that two or more candidates obtain the same score in the ranking list, preference will be given to the youngest.

On completing the evaluation process, the admissions committee will place the candidates found suitable on two separate lists in order of classification for admission onto the Master’s course (one list for non-EU citizens resident abroad and one for Italian and EU citizens and those treated as such). These lists will be published at http://offertaformativa.unitn.it/en/lm/master-european-and-international-studies/applying within the following deadlines: by **4 April 2017** for the first call and by **28 July 2017** for the second one.

**Art. 5 Admission and enrollment**

1. Suitable candidates who have passed the selection procedure will have to pay an Enrollment confirmation fee of €100.00 (one hundred euro) within 7 working days from the publication of the shortlist to confirm their acceptance of the place. This payment will not be reimbursed in any case.

2. Successful candidates who fail to complete the steps set out in the point above shall be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the committee as soon as possible, by e-mail to mhci@unitn.it.

3. Should any places become available, the committee reserves the right to invite other suitable candidates from the ranked list to enroll on the first year of the Master’s degree course in Human-Computer Interaction, up to the number of places available.

4. All non-EU candidates **NOT** included in the categories listed in article 26 of Act No. 189/2002 who apply and pay the admission confirmation fee must pre-enroll between end of April and end of June 2017 at the Italian diplomatic office in their own country, before the dates set by regulations concerning admission of foreign students to university courses posted at http://www.studiare-in-italia.it/studentistranieri/. Pre-enrolment is compulsory in order to obtain a visa. All candidates are advised to read the procedures that must be followed at: http://international.unitn.it/incoming/two-year-master-english-non-eu-outside-italy.

5. Information about how and when to enroll will be available on the website of the Master Course.

**Art. 6 Tuition fees for non-EU citizens resident abroad**

1. The maximum tuition fees for non-EU citizens resident abroad (and not included in the categories listed in article 26 of Law no. 189/2002) is € 10,000 per academic year; further details are available at: http://www.unitn.it/en/node/21516.

2. For first-year students, the amount of the tuition fees can be reduced on the basis of the application score as follows:

<table>
<thead>
<tr>
<th>Tuition Fees Amount</th>
<th>Application score</th>
</tr>
</thead>
<tbody>
<tr>
<td>€ 1000</td>
<td>Application score between 70/100 and 89/100</td>
</tr>
<tr>
<td>€ 3,000</td>
<td>Application score between 60/100 and 69/100</td>
</tr>
<tr>
<td>€ 6,500</td>
<td>Application score between 50/100 and 59/100</td>
</tr>
</tbody>
</table>
3. Top scored students will be entitled to receive a scholarship. Scholarships will be assigned when the short list will be published.

4. Candidates with an application score between 90/100 and 100/100 will be exempted from paying tuition fees. Top scored candidates will be entitled to receive a scholarship. Scholarships will be assigned when the short list will be published. Students beneficiary of scholarship will have the right to the total exemption of tuition fees.

**Art. 7 Tuition Fees for Italian and EU-citizens or those treated as such**

1. The amount of tuition fees for Italian and EU-citizens or those treated as such will be published at the following link: [http://web.unitn.it/futuro-studente/iscrizioni/tasse](http://web.unitn.it/futuro-studente/iscrizioni/tasse). The amount can be reduced according to the economic situation of the student’s family (ISEE).

**Art. 7 Further Information and data protection**

1. Information concerning ministerial pre-enrolment procedures and academic documentation required for non-EU citizens resident abroad is available at: [http://international.unitn.it/incoming/two-year-master-english-non-eu-outside-italy](http://international.unitn.it/incoming/two-year-master-english-non-eu-outside-italy).

2. Information concerning the study documentation required for EU citizens with degrees awarded in EU countries other than Italy is available at: [http://international.unitn.it/incoming/two-year-master-english-eu-citizens](http://international.unitn.it/incoming/two-year-master-english-eu-citizens).


4. Information about the cost of living in Trento is available at: [http://international.unitn.it/incoming/cost-of-living](http://international.unitn.it/incoming/cost-of-living)

5. The personal data provided (in paper or electronic form) by candidates will be treated in accordance with current legislation (Italian Law 30 196/2003).

Trento, December 21, 2016