Public selection for admission to the Two-Year Master’s Degree in

HUMAN-COMPUTER INTERACTION
INTERAZIONE PERSONA-MACCHINA (HCI)

Academic year 2018/19
(English translation)

The only binding version is the Italian one.

Deadlines:

a) **20 February 2018, 12.00 (GMT+1)** for non-EU citizens living abroad, for Italian, EU-citizens and non-EU citizens living in Italy;

b) **12 June 2018, 12.00 (GMT+1)** for Italian, EU-citizens and non-EU citizens living in Italy.

Online application: [http://www.unitn.it/en/apply/master](http://www.unitn.it/en/apply/master)
**Art. 1 Public Selection**

1. The University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master’s Degree Programme in Human-Computer Interaction – Interazione Persona-Macchina (HCI) for the academic year 2018/2019. Entry is restricted to **30 places**; this figure includes **20 places** reserved for non-EU citizens living abroad. Any places remaining after the first round of selection will be added to the second session.

2. The Master’s Degree is an interdisciplinary course and provides teaching in the fields of phylology, computer science and human-computer interaction.

3. The official language of the course is English.

**Art. 2 Admission Requirements**

1. Applications are accepted to the selection process from:
   a) citizens of non-EU countries living abroad
   b) Italian citizens and citizens of the EU

who satisfy the following requirements:

   i. a bachelor’s or higher degree awarded in Italy or other qualification recognised as equivalent awarded abroad; undergraduate candidates are also accepted providing that they will obtain their bachelor's degree:
      - **before 31 July 2018** for non-EU citizens living abroad;
      - **before 31 October 2018** for Italian and EU-citizens and non-EU citizens living in Italy;

   ii. good knowledge of the English language, at least B2 level of the Common European Framework of Reference for Languages attested as follows:
      - including a certification of knowledge of the English language emitted by an assessment institution accepted at an international level;
      - including a certification attesting the completion of an university exam of English language knowledge at B2 level2;
      - including a certification emitted by the University that issues the bachelor’s or master's degree attesting that the course has been entirely held in English;
      - including a self-declaration where is attested that the candidate speaks English as mother tongue
      - including a self-declaration where is attested that the candidate is citizen of a Country where English is official language.

   iii. a personal background with suitable professional vocational and academic experience appropriate to the interdisciplinary nature of the degree course.

**Art. 3 Application procedures and submission dates**

1. Candidates seeking admission to the selection process must complete the online application form at **http://www.unitn.it/en/apply/master** according to the following procedures.
2. Submission of applications is divided into two sessions, according to the following deadlines:
   
a. **between 20 November 2017 and 20 February 2018** for non-EU citizens living abroad;
   
b. **between 20 March 2018 and 12 June 2018** for Italian and EU-citizens.

3. Technical problems in filling out the online application must be immediately communicated by email to mhci@unitn.it. Applications submitted after the application deadline and/or in different ways will not be accepted.

4. To complete the online application correctly, candidates must upload the following documents:
   
a. a copy of passport (only pages relating to personal information) or identity card;
   
b. copy of bachelor’s degree certificate or registration certificate attesting the expected graduation date;
   
c. transcript including a list of all courses, exams and marks awarded (attach an official translation if this document is not in Italian or English). The transcript must include: the list of exams for the qualification to be awarded, the weighted average mark and the minimum to maximum range of marks;
   
d. transcript of marks obtained in all exams taken during any post-graduate degree (Master’s) awarded before the submission of this application showing the final mark, any weighting of exams and indicating the range of minimum to maximum marks possible;
   
e. letter of reference (preferably written by a university lecturer) which can either be uploaded to the online application or sent by the referee to mhci@unitn.it;
   
f. curriculum vitae in English following the ‘European’ model (see http://europass.cedefop.europa.eu/);
   
g. English Language qualification;
   
h. statement of purpose - brief personal statement in English in which the candidate supports her/his application (max. 4000 characters, spaces incl.).

Candidates are required to pay an application fee of €15.00, using one of the methods requested during the online application process, by the given deadline for applications (20 February, 2018 for non-EU citizens living abroad, 12 June, 2018 for Italian and EU-citizens and non-EU citizens living in Italy). Failing to pay the application fee by the given deadline will automatically lead to the exclusion of the applicant.

**Art. 4 Selection and ranking**

1. The admissions Committee is nominated by the Rector of the University of Trento and is made up of three members chosen from among the teaching staff at the Department of Psychology and Cognitive Science and the Department of Information Engineering and Computer Science and ensures that the selection procedures are correctly observed. The Committee may choose to meet via video conference.

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1 Italian students or students enrolled in an Italian University may submit a self-declaration according to DPR 445/2000
2. The admission Committee will evaluate whether candidates fulfil the entry requirements set out in the regulations governing the Master’s Degree course in Human-Computer Interaction and listed in article 2 of this document.

3. The evaluation is carried out by allocating points in accordance with the following criteria:

<table>
<thead>
<tr>
<th>Academic background and reference letter</th>
<th>max 50</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relevance of previous studies and experience to the course objectives</td>
<td>max 30</td>
</tr>
<tr>
<td>Statement of purpose, in English language, in which the candidate supports his/her application</td>
<td>max 20</td>
</tr>
<tr>
<td>Application score</td>
<td>0-100</td>
</tr>
</tbody>
</table>

Applicants might be invited to interview (in person or via Skype), only if the Selection Committee requires to collect further information on applicants’ academic skills and personal competencies.

4. Candidates awarded a score of **50/100 or more** will be considered suitable.

5. In the event that two or more candidates obtain the same score in the ranking list, preference will be given to the youngest.

6. On completing the evaluation process, the admissions committee will place the candidates found suitable on two separate lists in order of classification for admission onto the Master’s course (one list for non-EU citizens resident abroad and one for Italian, EU citizens and non-EU citizens living in Italy). These lists will be published at: http://offertaformativa.unitn.it/en/lm/human-computer-interaction/applying

**Art. 5 Admission and enrolment**

1. Suitable candidates who have passed the selection procedure will have pay an Enrollment confirmation fee of €100.00 (one hundred euro) within 7 days from the publication of the shortlist to confirm their acceptance of the place. This payment will not be reimbursed in case of renounce to the enrollment.

2. Successful candidates who fail to complete the steps set out in the point above shall be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the committee as soon as possible, by e-mail to mhci@unitn.it.

3. Should any places become available, either as a result of failure to matriculate on the part of successful candidates or for any other reason, the committee reserves the right to invite other suitable candidates from the ranked list to enroll on the first year of the Master’s degree course in Human-Computer Interaction, up to the number of places available.

4. All non-EU citizens living abroad who apply and pay the admission confirmation fee must pre-enroll between end of April and end of June 2018 at the Italian diplomatic office in their own country, before the dates set by regulations concerning admission of foreign students to university courses posted at http://www.studiare-in-italia.it/studentistranieri/. Pre-enrolment is
compulsory in order to obtain a visa. All candidates are advised to read the procedures that must be followed at: http://international.unitn.it/incoming/two-year-master-english-non-eu-outside-italy.

5. Information about how and when to enroll will be available on the website of the Master Course.

**Art. 6 Tuition fees non-EU citizens living abroad**

1. The maximum tuition fees for non-EU citizens resident abroad (and not included in the categories listed in article 26 of Law no. 189/2002) is €6,500 per academic year; further details are available at: http://international.unitn.it/incoming/tuition-fees.

2. For first-year students, the amount of the tuition fees can be reduced on the basis of the application score as follows:

<table>
<thead>
<tr>
<th>Tuition Fees Amount</th>
<th>Application score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exemption from paying tuition fees</td>
<td>Application score between 90/100 and 100/100</td>
</tr>
<tr>
<td>€ 1000</td>
<td>Application score between 70/100 and 89/100</td>
</tr>
<tr>
<td>€ 3,000</td>
<td>Application score between 60/100 and 69/100</td>
</tr>
<tr>
<td>€ 6,500</td>
<td>Application score between 50/100 and 59/100</td>
</tr>
</tbody>
</table>

3. Candidates with an application score between 90/100 and 100/100 will be exempted from paying tuition fees. Top scored candidates will be entitled to receive a scholarship. Scholarships will be assigned when the short list will be published. Students beneficiaries of scholarship will have the right to the total exemption of tuition fees.

**Art. 7 Tuition Fees for Italian and EU-citizens**

Tuition fees information for Italian and EU-citizens is published at the following link: http://web.unitn.it/futuro-studente/iscrizioni/tasse. The amount can be partially or totally according to the economic situation of the student’s family (ISEE).

**Art. 8 Transfer to UniTrento from another Italian university or study course change**

1. A study course change or transfer application to the Master’s degree course in Human-Computer Interaction can be submitted only in case of positive evaluation by the selection committee. Students can be admitted at the II year as long as there are available places and provided that the student are recognized at least 42 credits, referred to the mandatory and/or elective courses of the Master’s degree course in Human-Computer Interaction.

2. The "Academic transfer credit pre-evaluation" form must be sent at mhci@unitn.it by May 15, 2018: the document is published at http://offertaformativa.unitn.it/it/lm/studi-sicurezza-internazionale/iscriversi.

3. UniTrento will send you the evaluation results by June 12, 2018.
Art. 9 Further Information and data protection

1. Information concerning ministerial pre-enrolment procedures and academic documentation required for non-EU citizens resident abroad is available at:

2. Information concerning the study documentation required for EU citizens with degrees awarded in EU countries other than Italy is available at:
   http://international.unitn.it/incoming/two-year-master-english-eu-citizens

3. Information concerning ministerial pre-enrolment procedures and study documentation required for non-EU citizens included under article 26 Act No. 189/2002 are available at:
   http://international.unitn.it/incoming/two-year-master-english-non-eu-in-italy

4. Information about the cost of living in Trento is available at:
   http://international.unitn.it/incoming/cost-of-living

5. The personal data provided (in paper or electronic form) by candidates will be treated in accordance with current legislation (Italian Law 30 196/2003).